

**Infrastructure Development Committee**  
**Thursday, September 11, 2008**

**Minutes**

Dr. Holland called the meeting to order and the following members were present, Mr. Dwight Bunn, Mr. Jim Eubanks, Mr. Michael Gautney, Dr. Priscilla Holland, Dr. Phil Robinson, Mrs. Pat Roden, Mr. David Shields, Mr. Steve Smith, Mr. Mike Thompson, and Dr. Sue Wilson.

Dr. Holland asks for a motion to approve the agenda. The agenda was approved. The March minutes were not available, but the Chair will contact Dr. Larry Adams for a copy to be presented at the next meeting.

Michael Gautney introduced Mike Thompson, the new Assistant Director for Facilities Administration and Planning, to the committee. Dr. Holland then stated that the committee needed to elect a Vice Chair. Sue Wilson placed Dwight Bunn's name in nomination Pat Roden seconded his nomination; afterwards there was a call to close nominations. He was elected by unanimously.

New Business – Flowers Hall has proposed adding a new awning to cover the walk between Flowers Hall and the Annex. After a thorough discussion by the committee, it was decided that the committee would not take any action at the present time.

Michael Gautney presented a list of current and future projects that the Physical Plant is working at the present time. He read through the list and stated the status of all the projects at this time.

Dr. Holland stated that the University/ committee needed to review the current Deferred Maintenance Plan and Preventive Maintenance Plan. She stated that SACS' requires both plans to be in place and documentation that they have been review and updated on a systematic bases when they come for the re-accreditation process.

After a call for old business Dr. Holland asked for suggestions on when to have the next monthly meeting. Michael Gautney suggested having them on the Thursday before the Strategic Planning and Budget Committee meeting the following week. So if the Infrastructure Development Committee had budget items, they could be presented to the budget committee in a timely manner. The meetings for this semester were set as: Thursday, October 23<sup>rd</sup> and Thursday, November 20<sup>th</sup> at 3:00 p.m. in the VPAA Conference Room. In January the committee will set the meetings for spring semester.

The meeting was adjourned.